

RYBURGH PARISH COUNCIL

PARISH COUNCIL MEETING

MINUTES

Minutes are in draft until approved at a subsequent meeting

6th April 2021

Parish Clerk and RFO: Patsy Adams

Present: Cllr Elizabeth Savory (Chairman), Cllrs: N Dandy, I Wilson, J Binstead. H Plattin, In attendance, P Adams (Clerk.) Three members of the public, including representatives from the Playing Field Committee (P Hotson and S Moore) and Mike Rundle, NDP. Cllr Aquerone (County Council) and Cllr Fitzpatrick (District Councillor)

The meeting began at 7.00 pm and was held remotely, by Zoom

1. **APOLOGIES FOR ABSENCE.** Cllr K Wilson
2. **DECLARATIONS OF INTEREST IN RESPECT OF THE CURRENT AGENDA.** None
3. **PUBLIC PARTICIPATION.** Members of the public agreed to be referred to by name in the minutes.
4. **TO APPROVE THE MINUTE OF THE MEETING HELD ON 2ND March 2021.** On a proposal by Cllr Binstead, Members approved the minutes.
5. **COUNTY AND DISTRICT COUNCILLOR REPORTS.** A report from Cllr Vincent Fitz Patrick had been previously received and circulated. (see attached)
County Council Report (Cllr Aquerone)
 - £5.5 million funding allocated to County Hall building repairs
 - March meeting at County was cancelled and with it the discussion on the NDR extension
 - With reference to the ongoing road closure due to gas works, Cllr Aquerone has contacted Highways. He explained that there is no mechanism to deal with works that overrun their license time.
 - Crisp Maltings Applications. Cllr Aquerone has put his objection on the NNDC website.
 - Cllr Savory (Chairman) raised the issue of the pot holes and general state of the road to Gately. She informed the meeting that she has contacted Cllr Borrett but no response has been received yet. Cllr Aquerone will investigate. (Whilst the road is not in Ryburgh it is the main route from Ryburgh to Elmham Surgery).**District Councillor Report**
 - Covid update
 - Crisp Maltings Applications - Cllr Ian Wilson asked Cllr Fitzpatrick if he intended to comment on the applications. Cllr Fitzpatrick said he would not, the applications are too complicated and he would discuss it with the Planning Officer when the Officer's report is completed. Cllr Ian Wilson reminded Cllr Fitzpatrick that he is the District representative for the village and expressed disappointment that he has not commented on the application. Cllr Savory (The Chairman) said that she did not think the Members would be happy with his response.

6 NDP UPDATE

Mike Rundle updated the meeting on the progress of the NDP. The plan will be the subject of a public referendum of the 6th May. The poll will take place on 6th May. NNDC will be issuing polling cards shortly. Mr Rundle submitted a draft leaflet for the Members to consider and, after consideration, the leaflet was approved and will be used as a base document to provide leaflets to be distributed to every household in Ryburgh prior to polling day. Cllr Binstead proposed and Cllr I Wilson seconded. Mr Rundle and Cllr Aquerone left the meeting (7.40pm)

7 FINANCE and GOVERNANCE

- a) **To receive a request for financial assistance regarding the playing field mowing contract for 2021 -21.** After consideration members agree that the Parish Council will continue to offer financial support to the Playing Field Committee. On a proposal by Cllr Dandy, Members agreed to finance the mowing of the playing field for next twelve months.
- b) To consider the receipts and payments for January, February and March. The Clerk asked the members if they would consent to a separate Finance Meeting to discuss the figures for the financial year 20-21 budget for next year.
- c) **for receive an update from the Clerk on the budget monitor for the financial year 2020 – 2021** See above
- d) **Confirmation that the Budget for 2021 – 22. The budget will be uploaded as soon as time permits.**
- e) **To receive an update from the Clerk on the street lights inspection.** The Clerk informed the meeting that the street light inspection has been completed.

GOVERNANCE

6. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) TO CONFIRM THE COUNCIL MEETS THE CRITERIA TO SUBMIT AN EXEMPTION CERTIFICATE.** After consideration and, on a proposal from Cllr Binstead, seconded by Cllr Platten, the Members confirmed eligibility and their intention to submit an Exemption Certificate.

The Clerk went on to inform Members that no further remote meetings will take place after 5th May. It was agreed the Clerk will contact the Village Hall Chairman to discuss the matter and a date will be proposed by email for the Annual Parish Meeting and the Annual Parish Council Meeting. Cllr Savory Chairman said that they will compile a list of groups to be contacted for annual reports.

- 8 **TO RECEIVE AN UPDATE ON MATTERS FROM THE PREVIOUS AGENDA.** No further matters were discussed.

8. NEW MATTERS FOR CONSIDERATION

- a) **The telephone boxes at Great and Little Ryburgh.** It was agreed that due to signal problems both phone boxes should be retained. The Clerk will make the necessary representations to NNDC.

9. PLANNING

- a. **To consider the response to correspondence received for Dr Halliday about our experience of the Planning Department at NNDC.** After consideration Members agreed not to offer a response at this time.
- b. **To receive an update about the Crisp Maltings Applications and the next step.** The Clerk was asked to contact the Planning Department regarding the date of the Development Committee meeting.
- c. **Applications Received:**
PF/21/0669 Wensum House. Demolition of Dining Room and two storey extension. No Objection
PF/21/0757 Sunnybank, Highfields Lane. Single storey detached garden room. No Objection

10. **HIGHWAYS** – No further matters were raised.

11. **To consider items that have arisen since the publication of the agenda.** Cllr Plattin raised the matter of the safety of the bridge over the ditch adjacent to the playing field. Sharon Moore said she would investigate. Cllr I Wilson asked whether he may now proceed with the sleeper project for the footpath (approved last year). Members confirmed their consent. Councillor Ian Wilson informed the meeting that the ivy is being removed from, and damaging, Little Ryburgh Church. The Chairman said she would raise the matter with the Church Warden

DATE OF THE NEXT MEETING To be agreed and confirmed as soon as possible.

TO CLOSE THE MEETING. There being no further business the Chairman closed the meeting at 8.42pm