**RYBURGH PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**MINUTES**

**27th November 2018**

**Parish Clerk and RFO: Patsy Adams**

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**Present**

Cllrs: E Savory (Chairman), K Wilson (Vice-Chairman) H Plattin, I Wilson, A Burr, J Binstead

**In Attendance:** , The Clerk, P Adams and 6 Members of the Public.

The Chairman opened the meeting at 7.30pm.

1. **APOLOGIES FOR ABSENCE -** Apologies received from Cllrs: C Buxton, A Williams, N Dandy, County Cllr Aqueroneand Cllr A Green.
2. **Declarations of interest and requests for dispensations** NOne
3. **MINUTES OF THE MEETING HELD ON 23rd October 2018–** . Cllr Plattin informed the meeting that the donation given to the Royal British Legion was £30 not £50. The minutes were amended accordingly and APPROVED.
4. **PUBLIC PARTICIPATION**. A member of the public asked whether any progress had been made in resolving the issue of the poor state of the road and pavement adjacent to RTA Wine Racks. The Clerk informed the meeting that after much discussion the Highways Department was able to confirm that the problem did not fall under Highways jurisdiction. As a result, the Clerk contacted RTA Global and they have contacted the Landlord to rectify the probem A member of the Parish was able to confirm that they have seen a surveyor on site.

Representatives from Crips Maltings (Mr Taylor and Mr Thompson) updated the meeting on the latest news regarding the proposed planning application at the Crisp Maltings Site:

* Archeological investigations have been completed.
* Soil Penetration Tests are to be completed
* The Planning Application is likely to be submitted in spring 2019
* The new plant is up and running successfully
* The Social Club is closing.

Cllr Ian Wilson asked about the result of the Archeological Dig and informed the meeting that he understood evidence of a farming settlement and roman pottery had been excavated. Mr Taylor said he would discuss this with the Agent (Bidwells). Cllr Burr asked why the Social Club was closing and she was told that it was no longer viable.

The Chairman took the opportunity to thank Crisp Maltings for the Open Evening held in the summer and the Members and the Representatives agreed it had been an interesting evening and a great success.

1. **COUNTY AND DISTRICT COUNCILLOR REPORTS***. The Clerk updated the meeting on the latest developments at District Council, specifically about the change of Leadership The Chairman read out a report from Cllr Aquerone*

The Chairman moved item 7b to this point in the meeting to allow a Member of the Playground Committee to request grass cutting funding for the whole of the playing field for 2019. The Committee has received three quotes (previously circulated). Their preferred quote is from CGM for a total of £1328. After consideration Members agreed to fund the grass cutting for 2019 for the sum of 1328.00. The Playground Committee will enter into the contract with CGM and the Parish Council will pay the invoices.

1. **TO RECEIVE AN UPDATE ON MATTERS FROM THE PREVIOUS MINUTES:**
2. **Traffic Count Proposals** The Clerk informed the meeting that there has been no further news.
3. **An update from the Chairman on fundraising for the defibrillator.** The Chairman informed the meeting that she had met with Crisp Maltings and they have offered to fund the ongoing maintenance costs of the machine, in return for an initial training session for selected employees. The Chairman has also met with the Chairman of the now defunct Pantomime Group. The remaining funds from the group are to be donated to the defibrillator fund. Mr Andrew Purdy from the Ryburgh Enterprise Scheme offered the Village shop wall as a suitable mounting point and a supply of electricity to run the unit. The Members joined the Chairman in thanking everyone for there very kind donations. The Clerk was instructed to confirm the donations and order the equipment.
4. **The Definitive Map (Cllrs H Plattin & I Wilson).** Cllr Plattin and Cllr Wilson confirmed that the definitive map, shows the accurate location of the village footpaths, and is, therefore, correct.
5. **To receive a report from Cllr Dandy about the Village Assets.** The Chairman and the Members thanked Cllr Dandy for the work he has done on resolving a number of long-standing maintenance issues. Cllr Dandy updated the meeting on the state of the noticeboards at the Community Hall and Wensum Courtl and it was agreed that they would be replaced. The Chairman will arrange for them to be placed on the existing order with Mr Yarham
6. **Pavement and Road Deterioration adjacent to RTA Wineracks.** See Item 4
7. **To consider the quote for a new street light on the road adjacent to RTA Wineracks.** Members considered the quote from TT Jones Electrical Ltd for £1928.80 +Vat. Clrr Binstead proposed that it should be accepted and this was seconded by Cllr Wilson and approved by The Chairman and Cllr Plattin. The Clerk was instructed to order the street lamp.
8. **Safety Matters at Hempton Crossroads** The Clerk informed the meeting that she had raised the matter with the relevant authorities who are aware of the problems and are investigating a suitable course of action.
9. **NEW MATTERS FOR CONSIDERATION**
10. **To consider the overspend on the taxi scheme and whether to reduce the number of journeys per month from 4 to 2.** Members wereconcerned to hear that there was a considerable overspend on the taxi scheme and agreed that the scheme should be amended as follows: Reduce journeys to 3 per person per month and reduce the contribution to 50% rather than 60% with immediate effect. The matter will be reviewed at the next meeting
11. **To consider future arrangements to fund the Playground grass cutting Approved –** see item 5
12. **To consider the purchase of a replacement Cherry Tree for Hillcrest.** Approved. Cllr Wilson and the Chairman to liaise.
13. **Governance and Financial Matters:**
	1. ***To consider the bank reconciliation and budget monitor previously circulated.*** See item 8c
	2. ***To authorise the payment of invoices from the Parish Council’s accounts:***

***The Clerk’s Salary& Expenses:***

***Salary 324.70***

***HMRC £35.80***

***Home Office Allowance £10.00***

***Miles Mitchell Cemetery Grass Cutting £424.00***

***John Bailey – Village Sign and noticeboard repairs £95.00***

***The payment of £100 made to Ryburgh Enterprises (Taxi Scheme) on 12/11/18 was ratified***

* 1. **To consider the Budget proposals previously circulated and agree the precept for 2019 – 2020.** After due consideration the Members AGREED to increase the precept for 2019 to £9000 and the budget proposals were accepted accordingly. It was noted that Members agreed they needed to be proactive in ensuring that the Parish Council gather enough income to cover expenditure.
	2. ***To consider the Clerk’s request to be paid monthly****. APPROVED.*
1. **Correspondence –**
2. Western Link

 To Consider correspondence received after the publication of this agenda. No further comments were received.

1. **Planning –**
2. **Applications received: PF/18/2062 Erection of two- storey dwelling (revised scheme plot 2 only) 2 The Old Apple Yard, Ryburgh.**
3. **Applications responded to between meetings: NP/18/2047 Agricultural Development, Ryburgh House Farm, Ryburgh.** No objection

**Applications Decided:**

No further comments were received.

1. **Highways update and to report any further highways matters**. Members discussed the concerns about the parking outside the Pebbles Nursey and asked the Clerk to contact the Nursery accordingly.
2. **To report matters that have arisen since the publication of this agenda.** None**,**
3. **Items for the next Agenda.** No further requests were received
4. **Next meeting: Tuesday 15th December 2019**

The meeting closed at 9.45pm